



METROPOLITAN  
TRANSPORTATION  
COMMISSION

Joseph P. Bort MetroCenter  
101 Eighth Street  
Oakland, CA 94607-4700  
TEL 510.817.5700  
TTY/TDD 510.817.5769  
FAX 510.817.5848  
E-MAIL [info@mtc.ca.gov](mailto:info@mtc.ca.gov)  
WEB [www.mtc.ca.gov](http://www.mtc.ca.gov)

February 25, 2008

*Bill Dodd, Chair*  
Napa County and Cities

*Scott Haggerty, Vice Chair*  
Alameda County

*Tom Ammiano*  
City and County of San Francisco

*Tom Azumbrado*  
U.S. Department of Housing  
and Urban Development

*Tom Bates*  
Cities of Alameda County

*Bob Blanchard*  
Sonoma County and Cities

*Dean J. Chu*  
Cities of Santa Clara County

*Dave Cortese*  
Association of Bay Area Governments

*Dorene M. Giacopini*  
U.S. Department of Transportation

*Federal D. Glover*  
Contra Costa County

*Anne W. Halsted*  
San Francisco Bay Conservation  
and Development Commission

*Steve Kinsey*  
Marin County and Cities

*Sue Lempert*  
Cities of San Mateo County

*Jon Rubin*  
San Francisco Mayor's Appointee

*Bijan Sartipi*  
State Business, Transportation  
and Housing Agency

*James P. Spering*  
Solano County and Cities

*Adrienne J. Tissier*  
San Mateo County

*Amy Worth*  
Cities of Contra Costa County

*Ken Yeager*  
Santa Clara County

*Steve Heminger*  
Executive Director

*Ann Flemer*  
Deputy Executive Director, Operations

*Andrew B. Fremier*  
Deputy Executive Director,  
Bay Area Toll Authority

*Therese W. McMillan*  
Deputy Executive Director, Policy

Cities and Counties  
San Francisco Bay Area

**RE: Pavement Management Technical Assistance Program (P-TAP) Round 10**

Dear Public Works Directors of the San Francisco Bay Area:

MTC is soliciting projects for the Pavement Management Technical Assistance Program (P-TAP) Round 10. Applications are due on **April 5<sup>th</sup>, 2008 by 4:00 p.m.** MTC will notify grant finalists by **May 15th, 2008.** Additional copies of this application may be printed from the MTC website at [www.mtcpms.org](http://www.mtcpms.org).

All eligible Bay Area cities and counties are encouraged to apply. This includes jurisdictions that previously applied for P-TAP funds but were not selected and past P-TAP recipients that may need additional funds to either implement, maintain, or update specific components of their pavement management program (PMP). Jurisdictions that did not submit the Local Streets and Roads Revenue Survey would not be eligible to receive grant funding.

P-TAP provides Bay Area jurisdictions with assistance and expertise in implementing and maintaining a PMP, primarily the MTC StreetSaver® software. The success of P-TAP over the years has enabled the program to expand assistance to all Bay Area Cities and Counties. MTC has programmed over \$5.4 million in regional Surface Transportation Program (STP) funds during the last nine rounds of P-TAP. In total, MTC has funded 331 projects and assisted 108 Bay Area jurisdictions with their pavement needs.

All P-TAP projects for Round 10 will be divided into three categories. Jurisdictions applying for a P-TAP grant will have the option of selecting from the following types of projects: 1) Pavement Management Program (PMP) projects, 2) MTC PMP/Geographical Information System (GIS) linkage projects, and 3) pavement design projects including the development of Plans, Specifications, and Estimates (PS&E). Other projects related to pavement management will be considered pending availability of funds.

Through P-TAP, MTC will retain qualified consulting firms to provide assistance to Bay Area jurisdictions for eligible pavement projects. MTC will select the most appropriate firm to assign to each selected jurisdiction based on special areas of the firm's expertise, the jurisdiction's previous experience with the firm, the jurisdiction's preference, and the firm's geographic proximity or familiarity with the jurisdiction. Jurisdictions are expected to work directly with P-TAP consultants to complete the projects.

Projects will be selected on the basis of the scoring criteria presented to the San Francisco Bay Area Partnership Technical Advisory Committee (PTAC) on February 4, 2008 and as listed in Attachment 1. This includes scores for the type of project; the number of centerline

P-TAP Round 10  
February 25, 2008

miles in a jurisdiction; when a jurisdiction last received a P-TAP grant; certification status and preventative maintenance budget. Jurisdictions that did not submit their Local Streets and Roads Revenue Survey would not be eligible to receive grant monies. In addition, jurisdictions that have consistently not delivered projects on time will have their scores lowered by 25 points. Preventive maintenance is any treatment on a road that is in good condition and has a Pavement Condition Index greater than 70 (or comparable condition rating for jurisdictions not using MTC's PMP). Common examples of preventive maintenance include slurry seals, chip seals, cape seals, etc.

For Round 10, approximately \$800,000 in federal funds is available for programming. Jurisdictions will also be awarded up to three years subscription to StreetSaver On-line Version. The minimum grant amount awarded will be \$7,500 with a cap of \$40,000 maximum awarded per jurisdiction. The project amount awarded will include both the MTC's STP contribution as well as a local contribution of 20%. The local contribution includes the local match of 11.47%; the remaining 8.53% pays for the StreetSaver subscription referenced above.

You can determine your jurisdiction's maximum eligible award amount by multiplying \$300 by the number of centerline miles in your jurisdiction. For example, if a jurisdiction has 50 centerline miles of road, then the maximum amount of project funding would be \$15,000 (the local contribution will be 20% of \$15,000, which is \$3,000). If a city has over 133 centerline miles of road, then the total project amount is capped at \$40,000.

The actual award amount for individual jurisdictions will depend on the number of eligible applications received. The local contribution requirement of 20.00% of the grant sum needs to be paid to MTC by the local jurisdiction prior to the start of the project, and **no later than June 16th, 2008**. Failure to submit local contribution by the June 16th deadline will result in the loss of funding for the project, and removal from the P-TAP Program. MTC staff will then select an alternate project for participation in this program. All P-TAP 10 projects will be implemented in Fiscal Year 08/09, and need to be completed by September 30th, 2009. MTC will directly reimburse consultants working on P-TAP projects. Project sponsors are responsible for project costs exceeding the P-TAP grant amount. All grants are subject to availability of funds allocated for P-TAP by MTC. If your jurisdiction would like to participate in P-TAP, please complete the attached application form and send it to:

Sri Srinivasan  
MTC  
101 Eighth Street  
Oakland, CA 94607-4700

Signed application forms are due on **April 5th, 2008 by 4:00p.m.** In addition to the signed application forms (or PDF formats of the applications), jurisdictions are encouraged to send an electronic copy of the application (email the excel file) to [ssrinivasan@mtc.ca.gov](mailto:ssrinivasan@mtc.ca.gov) to aid in faster processing. For additional information or any questions, contact Sri Srinivasan, Project Manager, at (510) 817-5793.

Sincerely,



Alix Bockelman  
Director, Programming and Allocations

Enclosure

**SCORING CRITERIA FOR P-TAP 10 PROJECTS**

<b><u>No.</u></b>	<b><u>Description</u></b>	<b><u>Score Range</u></b>
1	<u>Scope of Work Requested</u>  <i>Jurisdictions applying for reinspection-type projects will receive higher scores.</i>	<u>5 to 15 points</u>  PMS = 15 GIS or PS&E = 5
2	<u>Centerline Miles</u>  <i>Jurisdictions with fewer centerline miles will receive higher scores.</i>	<u>5 to 15 points</u>  <100 = 15 points 100-300 = 10 points >300 = 5 points
3	<u>Prior P-TAP Recipient</u>  <i>Jurisdictions who have never received P-TAP funds in the past will receive higher scores.</i>	<u>0 to 20 points</u>  Round 9 = 0 Round 8 = 10 Round 7 and earlier = 20
4	<u>Certification Status</u>  <i>Jurisdictions without current PMP certification will receive higher scores.</i>	<u>10 to 20 points</u>  Currently Expired = 20 Expire by year's end = 15 Certified for 1-2 years = 10
5	<u>Preventative Maintenance</u>  <i>Jurisdictions with strong preventative maintenance programs in place will receive higher scores.</i>	<u>0 to 10 points</u>  If PM Budget not entered = 0 PM Budget > 0 = 10
6	<u>Version of StreetSaver</u>  <i>Jurisdictions without the online version will receive higher scores.</i>	<u>0 to 20 points</u>  Version 7.5 = 20 8.0 desktop = 10 Online = 20
<b>*Added Criteria</b>		
	<u>LS&amp;R Needs and Revenue Survey</u>  <i>Jurisdictions who did not turn in their surveys to MTC will not be eligible for PTAP funding</i>	<u>-100 points</u>
	<u>Project Delivery Survey</u>  <i>Jurisdictions that have consistently not delivered projects on time will have their scores lowered by 25 points.</i>	<u>-25 points</u>

**METROPOLITAN TRANSPORTATION COMMISSION**  
**PAVEMENT MANAGEMENT TECHNICAL ASSISTANCE PROGRAM (P-TAP)**  
**ROUND 10 APPLICATION FORM**

Deadline: April 5, 2008

1. Name of Jurisdiction:   
Address: \_\_\_\_\_

2. Contact Person #1:	Contact Person #2:
Name: <input style="width: 200px;" type="text"/>	Name: _____
Title: _____	Title: _____
Phone: _____	Phone: _____
Fax: _____	Fax: _____
Email: _____	Email: _____

---

---

**JURISDICTION INFORMATION**

- 3. Total number of centerline miles within jurisdiction: \_\_\_\_\_
- 4. Number of full time engineering staff on payroll: \_\_\_\_\_
- 5. Number of staff working with pavement management: \_\_\_\_\_
  - a. If using the MTC PMS, have staff attended training & user week mtgs? \_\_\_\_\_
  - b. Training classes staff received: \_\_\_\_\_  
When? \_\_\_\_\_
  - c. Last User Meeting Attended: \_\_\_\_\_
- 6. 2007-2008 Pavement Maintenance Budget (incl. engineering, labor, & materials): \$ \_\_\_\_\_  
*Breakdown*
  - a. Sealing and Patching (incl. Crack, Slurry, Chip, and Cape seals): \$ \_\_\_\_\_
  - b. Overlays: \$ \_\_\_\_\_
  - c. Reconstruction: \$ \_\_\_\_\_
  - d. Stop-gap (e.g. pothole patching): \$ \_\_\_\_\_
- 7. 2007-2008 Preventive Maintenance Budget (any treatment on a road w/ a PCI>70) \$ \_\_\_\_\_

---

---

**PAVEMENT MANAGEMENT SYSTEM**

- 8. Have you acquired MTC's Pavement Management System? Yes  No  (If No, go to #9)
  - a. What version? (incl. Service release #)
  - b. Last network inspection completed in what year? \_\_\_\_\_
    - I. Percent of network inspected? \_\_\_\_\_ %
    - II. If a reinspection cycle is established, what is it? \_\_\_\_\_
  - c. Level of information revised last in what year? \_\_\_\_\_
    - I. Inspection data input (no PCIs determined) \_\_\_\_\_
    - II. Applied pavement treatment date in PMS \_\_\_\_\_
    - III. PCIs calculated \_\_\_\_\_
    - IV. Budget Options Report completed \_\_\_\_\_
- 9. If not using MTC's PMS, what software are you currently using? \_\_\_\_\_
- 10. Have you utilized PMS consultants before? Yes  No 
  - If yes, which consultant? \_\_\_\_\_
  - Do you have any preference for your consultant? Yes  No
  - If yes, which consultant? \_\_\_\_\_
- 11. Do you have a digital map (e.g. GIS) of your jurisdiction? Yes  No 
  - If yes, what format? \_\_\_\_\_
- 12. Have you linked your basemap to your PMS database? Yes  No



**- SIGNATURE PAGE -**

*(All applications must be signed, in a PDF format and submitted via email to Sri Srinivasan, MTC at [ssrini@mtc.ca.gov](mailto:ssrini@mtc.ca.gov))*

\_\_\_\_\_  
*Signature of Public Works Director*

Phone: \_\_\_\_\_

\_\_\_\_\_  
*Name of Public Works Director*

E-mail: \_\_\_\_\_